

2022 FESTIVAL OF TREES REGISTRATION FORM

**Festival Dates: Friday, Saturday and Sunday
November 18, 19 and 20
4-8 pm each day**

ALL SPACES ON FIRST COME BASIS. DEADLINE FOR SUBMISSION: OCTOBER 1, 2022

NAME _____

BUSINESS OR ORGANIZATION _____ STREET _____

CITY _____ STATE _____ ZIP _____

CONTACT PERSON _____ EMAIL _____

PHONE _____ CELL _____

YOU MAY CHOOSE THE LOCATION OF YOUR CHOICE BASED ON FIRST COME BASIS

___ OUTDOOR TREE PATH (16 SPACES) MAXIMUM HEIGHT 8 FEET

___ OUTDOOR LAWN EXHIBIT (10 SPACES) MAXIMUM HEIGHT 8 FEET

___ INDOOR LEARNING CENTER (25 SPACES) TREES 5-8 FEET MAXIMUM

___ OUTDOOR TENT (miniature artificial trees) (15 SPACES) UNDER 4'tall X 2'wide / *LED lights only

___ OUTDOOR WREATH EXHIBIT (25 SPACES) UNDER 36" in diameter

*PLEASE NAME YOUR TREE OR EXHIBIT _____

*You may do this at a later date, however, signs for each exhibit will be produced on Nov. 13. If we do not have your exhibit name by then, you will not have a sign advertising your exhibit/tree.

Judging will be done by a panel of judges in the various categories listed above

WE WILL CONTACT YOU TO CONFIRM ACCEPTANCE OF YOUR REGISTRATION

*** VOLUNTEERING OPPORTUNITIES:** In order to keep our Festival of Trees running, we need LOTS of volunteers. Please check below regarding your availability. We will get back to you and confirm your volunteer assignment based on our needs. We are flexible and appreciate any help you can give us. An example of our needs would be helping the public find bathrooms, various exhibits, etc., or helping with the train tables or the kiddie hay maze area.

Nov. 18 (between 4-8PM) _____

Nov. 19 (between 4-8PM) _____

Nov. 20 (between 4-8PM) _____

Other: We always need people the few days before the festival and the day after (Nov. 21).

Nov. 16 _____ Nov 17 _____ DAY AFTER : Nov. 21 _____

To Volunteer REPLY TO: info@portsmouthnhgardenclub.com

Submit YOUR COMPLETED APPLICATION to: info@portsmouthnhgardenclub.com

OR MAIL TO: **FESTIVAL OF TREES
PORTSMOUTH GARDEN CLUB
PO BOX 8431
PORTSMOUTH, NH 03802-8431**

EXHIBITOR INFO

CONTACTS: info@portsmouthnhgardenclub.com for more information

WHAT? Judging is done by a panel of judges. There will be five awards in each category. **Judging will take place between noon and 2 pm on Friday, Nov. 18th.** Please have your display ready for judging.

The Awards Categories are as follows:

1. Most Visual Appeal
2. Most Creative
3. Most Appealing to Children
4. Most Depictive of the Seacoast
5. Best Use of Materials

WHEN?**SET UP DATES AND TIME FOR OUTDOORS, LEARNING CENTER, MINIATURE TREE TENT:**

Wednesday Nov. 16th 10:00 AM-7:00 PM

Thursday Nov. 17th 10:00 AM-7:00 PM

TAKE DOWN DATES:

Monday NOV. 21st 10:00 AM-7:00 PM

PLEASE DO NOT arrive earlier than these times without consulting with us. Members are putting in many hours at the Festival and may not be available unless you have made prior arrangements.

WHERE?

SPECIFIC TO THE OUTDOOR TREE PATH & LAWN EXHIBITS: We can provide you with a list of participating tree farms where you can purchase a live tree. If your display requires electrical hook up for water pumps or any other HIGH AMP, PLEASE let us know beforehand. If there are any other unusual requirements, PLEASE let us know. We will supply electrical outlets for your lights. **Please bring your own extension cords and spotlight.**

SPECIFIC TO THE LEARNING CENTER: Trees may be 5-8 feet tall; live or artificial. We can provide you with a list of participating tree farms where you can purchase a live tree. You will be assigned a spot on the floor for your display. **Please bring your own extension cords for your lights.**

SPECIFIC TO MINIATURE TREES: The miniature trees will be displayed in an OUTDOOR TENT this year, so please be aware that they may be affected by the weather. We will not be responsible for damage or theft but will take every precaution to keep them safe from harm. We ask that you keep your trees UNDER 4 feet tall and 24 inches wide so that we may display as many trees as possible. Due to few outlets and load capacity we ask that you use **ONLY LED lights** if you wish to light your tree. Battery lights are also acceptable. No other lights will be allowed. **Please bring your own extension cords for your lights.**

SPECIFIC TO OUTDOOR WREATHS: Wreaths will be displayed outdoors under a tent so please be aware that they may be affected by the weather. We will not be responsible for damage or theft but will take every precaution to keep them safe from harm. There will be NO electrical outlets. Your contact person will provide you with specific details on request.

HOW CAN I VOLUNTEER?

In order to keep our Festival of Trees running, we need LOTS of volunteers. Please check below regarding your availability. We will get back to you and confirm your volunteer assignment based on our needs. We are flexible and appreciate any help you can give us. An example of our needs would be greeting the public, helping the public find bathrooms, various exhibits, etc., or helping with the train tables or the kiddie hay maze area.

Friday, Nov. 18 (between 4-8PM) _____

Saturday, Nov. 19 (between 4-8PM) _____

Sunday, Nov. 20 (between 4-8PM) _____

Other: We always need people the few days before the festival and the day after (Nov. 21)

BEFORE festival: Wednesday Nov. 16 _____ Thursday, Nov. 17 _____

DAY AFTER Monday, Nov. 21 _____

To volunteer, contact **info@portsmouthnhgardenclub.com**

We thank you for your participation

Proceeds from our Festival support seacoast environmental projects and fund scholarships for area students pursuing college degrees in the areas of forestry, environmental studies and sustainability. Our festival has been developed to entertain seacoast residents, especially children. We do not run a commercial festival. We do not raffle trees. We do not sell items. Exhibitors do not pay to participate.